

## **Committee Remits**

The Board of Governors meet four times a year during term time where the main business is the Headteacher's report of staff changes, the Catholic Life of the School, student achievements and exam results. Reports from committees, details of governor training and visits are shared and the Board approves the school budget and admission policy. Where necessary it may be necessary to hold extraordinary meetings to deal with other urgent business.

Much of the work of the Board is delegated to committees in order to spread the workload and review policies. The minutes from these committees are brought to Full Board meetings to enable other governors to seek clarification on any issues.

The Strategic Planning Committee is made up of the Chairs of the three main committees: Learning & Achievement, Resources (formally Finance & Premises and Staffing) and Admissions, along with the Chair and Vice-Chair.. Their remit is the strategic vision for the school and assisting the Headteacher to plan for the future by monitoring the School Development Plan. This committee also monitors the work of the other committees and considers new initiatives.

The Learning & Achievement Committee has oversight of all matters relating to the school curriculum and support provided for students. It monitors the delivery, evaluation and resourcing of the curriculum throughout the school to ensure that strategies are in place to raise achievement for all students. The committee monitors the effectiveness of safeguarding policies and procedures; monitors the impact of Pupil Premium funding and SEND provision and monitors targets for achievement and analyses data. The committee reviews the school's procedures for communicating with parents/carers, ensuring the school engages efficiently and gives them relevant information.

The Resources Committee consisted of a merger of the Staffing and Finance & Premises Committees in September 2023. This committee ensures that the school recruits highly qualified staff, ensuring the school complies with the safer recruitment policy. It oversees staff well-being, monitors staff development opportunities and reviews the staff appraisal policies.

It is also responsible for monitoring the school's financial management, ensuring best practice is maintained and monitors the upkeep of the fabric of the buildings.

There are smaller committees responsible for staff pay, admissions and health & safety.