



**JOHN F KENNEDY**  
CATHOLIC SCHOOL

INSPIRE • ACHIEVE • SERVE

# General Data Protection Regulation (GDPR)

## Withdrawal of Consent Form

Under the General Data Protection Regulation (GDPR) 2018 John F Kennedy Catholic School can process your personal data for specific reasons. Where we do, the reason(s) were explained to you when we originally captured that information.

When you give consent for us to process data, you have the right to withdraw that consent at any time. If you wish to withdraw your consent, you must use this form to let us know.

To withdraw your consent

1. Describe the data and processing for which you wish to withdraw your consent. Please provide sufficient information to allow us to locate all of the data. For example, if you no longer wish us to use your child's photographs, please list which types of use you are withdrawing your consent from i.e. website, displays in internal areas etc.
2. Complete sections 1, 2 & 3 of this form and email it, along with any supporting documentation to [Dpo@jfk.herts.sch.uk](mailto:Dpo@jfk.herts.sch.uk)

If you are emailing from an email address other than the email addresses we have on our system for you, you will need to print and sign the form and return it to the student administration office. Alternatively you can scan the signed form and email it to the above address.

Please note, we will use the data you provide on this form to help us carry out your request. You are not obliged to provide any personal data on this form. However, if you do not provide sufficient data, we may not be able to carry out your request.

We may contact you for additional information that we need to enable us process your request.

## **Withdrawal of Consent Form**

### **About the Data Subject**

Name:	
Please state in which capacity is the data subject associated with JFK:	
Address:	Date of Birth:

### **About the person making the request**

Name:	Address:
Relationship to the Data Subject:	
Email:	Telephone No:

### **Withdrawing your consent**

<b>I withdraw consent to John Kennedy Catholic School processing the specific personal data items listed below:</b>

**AND / OR**

<b>I withdraw consent to John F Kennedy Catholic School using my personal data for the following purposes:</b>

**Please include any additional comments below to help us process your request:**

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**Confirmation**

Data Subject:	Signature			
	Print Name		Date:	/ /

Internal use only

Actions taken:		Yes	
		No	
Details of any parts of this request which cannot be processed:		Yes	
		No	
Inputting officer	Signature		
	Name		Date
DPO Signature		Date	